



HEALTH & SAFETY AT WORK POLICY

GENERAL STATEMENT

The company is fully committed to meeting its responsibilities under the **Health and Safety at Work, etc. Act 1974**, the **Management of Health and Safety at Work Regulations 1999**, and associated protective legislation, both as the Employer and as a company. To achieve those objectives it has appointed designated member(s) of staff to be responsible for Company health and safety; to keep workplace health, safety and welfare procedures under constant review; to liaise with the Health and Safety Executive wherever necessary; and to keep the company and its Board of Directors abreast of new legislation, EU Directives, Regulations and British Standards, in order to ensure on-going compliance with the law.

The main responsibility for health and safety lies with the managing Director and Board of Directors. The Company is bound by any acts and/or omissions of the Managing Director, or manager, giving rise to legal liability, provided only that such acts and/or omissions arise out of, and in the course of, Company business.

To comply with its statutory and common law duties, the company has arranged insurance against liability for death, injury and/or disease suffered by any of its employees arising out of and in the course of employment, if caused by negligence and/or breach of statutory duty on the part of the Company.

Company employees agree, as part of their contract of employment, to comply with their individual duties under the **Health and Safety at Work Act** and the **Management of Health and Safety at Work Regulations 1999** and will co-operate with the Employer to enable him to carry out his health and safety duties under the Act. Failure to comply with health and safety duties, regulations, work rules and procedures regarding health and safety, on the part of any employee, may lead to dismissal in the case of serious breaches or repeated breaches; such dismissal may be instant and without prior warning.

In accordance with the **Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013**, the company has instituted a system for reporting accidents, diseases and dangerous occurrences to the Health and Safety Executive, in addition to its statutory duty to provide an Accident Book. The Company will comply with its duties towards employees under the **Health and Safety at Work Act** and the **Management of Health and Safety at Work Regulations 1999**, so far as is reasonably practicable, in order to:

- Provide and maintain plant and systems of work that are safe and without risks to health, a safe place of work, a safe system of work.
- Ensure the safety and absence of risks to health in connection with the use, handling, storage and transport of articles and substances.
- Require that all those who work for us, employees and contractors, work to the highest standards of safety at all times.
- Only ask employees to undertake work which they are trained and resourced to do and ensure that adequate resources are available to fulfil health and safety responsibilities.
- Regard compliance with applicable legal requirements and other obligations as a minimum standard, adopting practices across all our activities which comply effectively with the law and seeking opportunities to do even better.
- Make regular risk assessments available to employees.
- Take appropriate preventive/ protective measures.
- Provide employees with health surveillance where necessary.
- Appoint competent personnel to secure compliance with statutory duties and to undertake reviews of the policy as necessary.
- Set safety, Health and Safety objectives and targets to assess and improve performance and report that performance openly.
- Promoting effective communication and consultation between the Employer and staff concerning health and safety matters and will consult with staff directly relating to health and safety.
- To maintain continual improvement of occupational health and safety management and performance by regularly monitoring and reviewing the occupational Health and Safety Management System to ensure its effectiveness.
- To operate a 'balanced blame' culture whereby employees are openly encouraged to report hazards, including near misses, without fear of reprisal to ensure the root causes of accidents are identified thus enabling measures to be put in place to eliminate recurrence.

In order to meet its obligations towards the general public and all lawful visitors to the Company's premises, the Company will pay strict attention to its duties under the Health and Safety at Work Act and the Occupiers' liability Acts 1957 and 1984.

This policy has been prepared in compliance with Section 2(3) of the Health and Safety at Work, etc. Act 1974 and binds all Directors, managers and Employees, in the interests of Employees and Customers. We request that our Customers and Visitors respect this Policy, a copy of which can be obtained on demand.

A handwritten signature in blue ink, appearing to read "Paul [unclear]", is written over a horizontal line.

Signed:

Dated: 10.01.24

Managing Director